

COMPONENT ANALYSIS PROCESS AND METHODOLOGY

I. ANALYSIS PROCESS

1. Primarily examines the quantity of space (*general overcrowding, general sizes of component spaces, adequate number of required spaces*)
2. Secondarily examines operational adequacy and quality of space (*functionality, image, security, circulation, proximity to other essential functions, handicap accessibility, general effectiveness*)

II. ANALYSIS METHODOLOGY

Rating:	Inappropriate		Inadequate		Marginal		Adequate		Appropriate	
Score:	1	2	3	4	5	6	7	8	9	10

<u>Score</u>	<u>Rating</u>	<u>Definition</u>
9 - 10	Appropriate	Sufficient quantity of space; good configuration and layout; little, if any, expansion or renovation would be useful
7 - 8	Adequate	Quantity may be barely sufficient; configuration and flow are less than ideal; some renovation/expansion would enhance operations
5 - 6	Marginal	Lacks sufficient quantity of space, quality of space, or both; requires some renovation or expansion to achieve minimum recommended operating standards
3 - 4	Inadequate	Poor quantity and quality of space; too small; improper layout; urgently requires improvement
1 - 2	Inappropriate	Very overcrowded; numerous layout difficulties and inefficiencies; considered fundamentally inappropriate for continued use